

KiMo Theatre Equipment / Labor Request form

501c-3

Event Name _____ Event Date(s) _____

Renter / Producer name _____

Return this completed form not less than 1 month prior to your event.

Lighting Category _____ select one

In-House light plot

Stage lights are rented 'as is', and included with the rental of the KiMo.

121 fixtures total, includes 35 specials that may be adjusted for your event.

The 86 'House' light plot fixtures may NOT be adjusted.

A minimum of 1 lighting operator is required.

If any stage lights are adjusted, at least 1 assistant is required.

Scheduling adequate time for adjustments and the creation of lighting
'pictures' is the responsibility of the renter.

Independent lighting design additional fixtures are available (see below)

The KiMo **does not** provide Lighting Designers.

A minimum of 1 operator and at least 2 assistants are required.

The amount of work proposed directly affects the amount of building
rental time and labor required. Consult directly with your Lighting Designer.

If any of the 86 'House' light plot fixtures are adjusted and not satisfactorily returned to their
original location/function there is a \$100 minimum charge for this work.

You must include time for this 'restore' work in your rental of the KiMo. You can also be charged for
"Unscheduled" rental time of the KiMo.

How many lighting persons will your event require? (see above) _____

Will you provide these persons,
or are you requesting the KiMo to provide them for you? _____

Additional Lighting Equipment. rental charges are per fixture/item quantity requested

Standard Theatrical Fixtures(\$10/week. no PAR cans)..... _____

Martin 918(\$50/day, \$100/week. 4 only)..... _____

Follow spot(\$10/day. 1 only)..... _____

Electrical power tie-in (80A, 220v)(\$75)..... _____

Electrical power tie-in (200A, 3 phase)(\$150)..... _____

Scene Machine(\$30/ 1st day, \$15 each additional day. 1 only)..... _____

Sound System Equipment Packages.

select one

P. A.(price included in building rental).....
 first 6 input devices, ie. wired microphone or DI box – CD/ cassette player.
 12ch. Yamaha mixer - 4ch. graphic EQ. - SPX 90-II reverb
 auditorium speakers (stereo) – 1 ch. of stage monitor w/ 2 speakers

A minimum of 1 sound operator is required.

If on-stage equipment is moved during the event an assistant may be required.

Sound Reinforcement(\$150/d, \$300/wk).....
 first 9 input devices, ie. wired microphone or DI box – CD/ cassette player.
 32ch. Mackie SR-32 mixer **or** 32ch. Soundcraft Series II mixer
 4ch. House EQ. - 2 Yamaha SPX 2000's - 4ch. stage monitor w/ graphic EQ
 & 6 monitor speakers

1 operator and a minimum of 1 assistant is required.

Concert Sound.....(\$350/d,\$600/wk).....
 9 or more input devices, ie. wired microphone or DI box – CD/ cassette player.
 32ch. Mackie SR-32 FOH mixer **and** 32ch. Soundcraft Series II monitor mixer
 4ch. House EQ. - 2 Yamaha SPX 2000's – PreSonus ACP 88, 8ch. compressor –
 6ch. stage monitor w/ graphic EQ & 8 JBL monitor speakers

2 operators and a minimum of at least 1 assistant is required.

During set-up and load-out, or if on-stage equipment is moved during the event, additional assistance is usually required due to the size or weight of some of the equipment.

How many sound persons will your event require? _____

Will you provide these persons,
 or are you requesting the KiMo to provide them for you? explain _____

The KiMo does not provide mixing console operators for the Reinforcement or Concert sound systems.

Scheduling adequate time for set-up, sound check, rehearsal, performance & load-out/restore is the responsibility of the renter.

your initials _____

Additional Sound Equipment. Rental charges are per item, per day.

Unless noted, Weekly rate = Daily Rate x 4 (for unchanged set-up only)

	quantity requested
Microphones or Direct boxes(\$10).....	_____
Hand-held Wireless Microphones ...(\$25, 2 only).....	_____
Mixing Boards, 32 ch(\$75/d, \$225/wk.).....	_____
Sound Snake, 32 ch(\$30/d, \$60/wk.).....	_____
Monitor Speakers(\$15).....	_____
Monitor Mix (EQ & amp)(\$10).....	_____
Reverb/Efx. Unit(s)(\$10).....	_____
Recording/Broadcasting line feed ...(\$25, min.).....	_____

Stage LaborKiMo provided.

\$19 per hour, per person or cost, whichever is higher.

List any other stage personnel not noted above, that you are requesting the KiMo to provide for you.
Some events may require backstage/onstage security personnel.

Requests for the KiMo to provide labor for your event **cannot** be guaranteed with less than 2 weeks notice. Requests for crews larger than 3 persons will require at least 3 weeks notice.

Renter provided.

Any personnel provided by you must have prior training and be qualified to operate the equipment they will be using. If it is necessary to provide additional or replacement persons for your event at the KiMo's expense, you will be billed extra for this service.

your initials _____

Miscellaneous Equipment.

7' Grand Piano ...(\$100/ 1 st day, \$50 additional days, tuning not included).....	_____
Upright Piano(\$25/ 1 st day, \$10 additional days, tuning not included).....	_____
Dance Floor(\$25/ day, labor & tape not included).....	_____
Video Projector(\$50 each 4 hrs.).....	_____
VCR/DVD player(\$10/ day).....	_____
Slide Projector(\$25/ day).....	_____
16mm Movie Projectors(\$50, each 4 hrs.).....	_____
Set-up 'P. A.' mixer outside of booth(\$50).....	_____

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All rental of KiMo lighting, sound and additional equipment does **NOT** include labor for: set-up, operation and load-out/restore. Obtaining and coordinating all required equipment and labor is the responsibility of the Renter. All KiMo lighting, sound or additional equipment set up specifically for your event must be returned to its original location and/or function prior to the conclusion of your use of the building.

All items and equipment that you provide for the presentation of your event may not arrive before, or leave later than, the times listed in your KiMo rental contract. You will be billed for "Unscheduled" use of the building.

You may provide equipment instead of or in addition to, that provided from the KiMo's inventory. However, its operation and compatibility with KiMo equipment cannot be assured.

* * * *

Renter / Producer signature _____

Date _____

For any information about stage labor or equipment for your event please contact,

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